

ACTION LOG

WARD: Westcotes [Community] Focus Meeting

DATE: 18th May 2026

TIME: 12:30pm

VENUE: Westcotes Library



Present

Cllr Adam Clarke
Cllr Sarah Russell
Regulatory Service
Pest Control
Cleansing
WCEO – Angela Martin
Residents From: Dane Street, Fitzroy Street, King Richards Road, and surrounding streets.

Apologies

City Warden

Item	Action to note	Who
1.	Introductions & Apologies, Declarations - The Chair, Cllr Russell opened the meeting and welcomed the residents from, Dane Street, Fitzroy Street, King Richards Road, and the surrounding streets to the Focus meeting. - The Chair, Cllr Russell also welcomed the officers from LCC Regulatory Services to the meeting. <u>Residents were asked to highlight their issues and concerns over the matter of Rats, in and around their homes.</u>	
2.	Meeting Aim - The meeting noted the aim of the 'Focus Meeting'; which was to develop an Action Plan, to improve the resident's situation concerning the (Rat) Vermin problems, and the related damage resulting from the problem. - Develop a coordinated approach, which included the resident's input and all LCC and external partners to solve the Vermin problem. - Service areas to carry out an initial assessment of the key issues and then input into an overall 'Action Plan'.	
3.	Pest Control - Drain Issues – Dane Street, Fitzroy Street, which back on to King Richards Road, previously identified broken drains along the road. <u>ACTION - Pest Control to liaise and arrange Meeting with Environmental Health</u> – To: - Survey and assess all drains directly on people's properties. - Assess which drains are broken. - Identify social housing properties, private rented, owner occupier. - Identify 'Other' issues inside the properties. - Include the 'Outer Boundaries'. - Collate information for identified issues, damage.	Regulatory Services Pest Control Environmental Health

▪ Develop relevant actions.	
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4.	Severn Trent	
▪	The Meeting noted that there is a problem with the drains at the Tesco Traffic Lights.	Regulatory Services
▪	Action - Information to be shared with the Environmental Health Team.	

5.	Highways and Traffic	
▪	The meeting noted to include input and assessment on carriageway from Traffic and Highways.	AM
▪	Action - Contact Traffic and Highways to inform and request an assessment on issues with the carriageways and vermin.	

6.	Trees and Woodlands	
▪	The meeting noted a discussion on the large amount of foliage from the trees, particularly on Dane Street.	AM
▪	Mounds noted at the base of the trees, as dangerous regarding the seven trees.	
▪	Action – Trees and Woodlands to be contacted to request an assessment of the trees.	

7.	Insurance Compensation Scheme	
▪	The meeting noted that resident had spent large amounts of money of trying to fix the problems they are experiencing.	Cllr Russell, Cllr Clarke
▪	Action – Information and details on the ‘Insurance Compensation Scheme’ to be provided.	

8.	Focused Action Plan	
▪	The meeting noted to develop a focused action plan the following service area, assessments are required from -	
▪	Regulatory Services,	
▪	Environmental Health,	
▪	Pest Control,	
▪	Housing,	
▪	Woodland and Trees,	
▪	Traffic and Highways,	
▪	Cleansing,	
▪	City Warden.	
NEXT STEPS:		
▪	Set out time frame.	
▪	Initial service area assessments to be carried out.	
▪	Patch Walk to be arranged with residents and key services areas.	
▪	Action Plan to be developed.	
▪	Action Plan Implemented.	
▪	Action Plan Review.	
▪	Actions – Councillors to contact Service Directors regarding arrangements.	

▪ Officers to assess problems. ▪ Draw up Action Plan. ▪ Deliver Action Plan. ▪ Review Action Plan.	
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9.	Other Ward Business / Issues	
Fly-Tipping - Issues raised by residents from and around Andrews Close, and the Andrew's Flats. ▪ Cleansing attending but not picking up the rubbish. ▪ Fly-tipping reported to LCC not being collected – Action - Cllr Russell to report. ▪ NOTED – Possible collapsed tunnel, increase in Rat problem. ▪ Wider Meeting Requested – Regarding fly-tipping. ASB (Anti-social Behaviour) – Drug Dealing and Prostitution – Reported around, the Bank and Ashliegh Road. ▪ A ward meeting to be arranged in the area, to address issues. ▪ POD Camera to be requested from Walton Street to be situated on the Link Way. ▪ Action – Cllr Russell to request. ▪ Corner of St Andrews and Fitzroy Street, drug paraphernalia waste reported. ▪ Action – Report to City Warden. ▪ 8 and 26 Fitzroy Street, aged fences require replacing.		Cllr Russell

The meeting closed at: 2:30pm.